



**MOHAMED SATHAK**  
**ENGINEERING COLLEGE**  
KILAKARAI-623 806, RAMANATHAPURAM DIST.

**37<sup>th</sup> GOVERNING COUNCIL MEETING**

**DATE: 17.02.2021**

MOHAMED SATHAK ENGINEERING COLLEGE,

KILAKARAI-623 806.

**GOVERNING COUNCIL 37<sup>th</sup> MEETING.**

VENUE: CHAIRMAN CHAMBER, MSEC.

DATE: 17.02.2021

TIME: 11.00.A.M.

**AGENDA**

<b>Particulars</b>	<b>Subject</b>	<b>Remarks</b>
<b>Chairman's Report</b>		
Item No:01	Minutes of Previous Meeting	Confirmation
Item No:02	Budget for 2021-22	Confirmation
Item No:03	Au Examination Results	Information
Item No:04	Anna University Affiliation	Information & Approval
Item No:05	AICITE-Extension of Approval	Information & Approval
Item No:06	COA & DGS	Information
Item No:07	Students Admission	Information.
Item No:08	Students Strength	Information
Item No:09	Alumni Activities	Information
Item No:10	ISTE Student Chapter	Information
Item No:11	IEI Student Chapter	Information
Item No:12	Sports Activities	Information
Item No:13	NSS &RRC Activities	Information
Item No:14	Co-curricular Activities	Information
Item No:15	Central Library	Information &Ratification
Item No:16	NBA Accreditation Process	Information
Item No:17	Maintenance	Information & Approval
Item No:18	Staff –Strength, Appointment, Promotion and Relieving	Ratification
Item No:19	Rules, Policy ,Procedure and Amendments	Approval
Item No:20	NAAC AQAR Process.	Information
Item No:21	Teaching and Learning Process	Information & Ratification
Item No:22	Funding Proposals	Information
Item No:23	Report on Scholarships	Information
Item No:24	Activities of Different Cells/Committees	Information
Item No:25	Report on Placement Activities	Information



Item No:26	All India survey participation	Information and ratification.
Item No:27	Note on New Under Graduate Programme namely B.Tech. Bio Technology and B.E. Agriculture Engineering	Information
Item No:28	Note on IQAC meeting Suggested Certificate Courses, Subject related certificate courses, Value Added Courses and Internship	Information and ratification.
Item No:29	Note on IQAC meeting Suggested seminar, guest lectures and workshops	Information and ratification.
Item No:30	Note on IQAC meeting Suggested Previous Academic students, parents, alumni, faculty feedback and Advisory Board suggestions	Information and ratification.

**Chairman's Report:**

The 37<sup>th</sup> Governing Council Meeting of this esteemed Mohamed Sathak Engineering College (Sponsored by Mohamed Sathak Trust) is held on 17.02.2021, at Chairman's Chamber.

On behalf of Management and the Mohamed Sathak Engineering College, I welcome one and all present here with felicitations.



## Minutes of Meeting:

### Item No: 01

The Minutes of the 36<sup>th</sup> Meeting of the Governing Council (08.07.2020) was confirmed and recorded.

### Item No: 02

The Governing Council Noted and approved Budget estimation for 2021-2022.

### Item No: 03

Anna University Results has been discussed and advised for the improvement of results.

### Item No: 04

Intake Status of 2020-2021 to be maintained for this academic year (2021-2022).

### Item No: 05

Approval of AICTE Extension noted.

### Item No: 06

Approval of COA & DGS for Architecture and Marine Engineering departments noted.

### Item No: 07

The Governing Council was informed and reviewed the status of Admission.

### Item No: 08

Governing Council was informed of overall student strength.

### Item No: 09

Alumni Activities informed and discussed

### Item No: 10

ISTE activities informed and discussed.

### Item No: 11

IEI Student Chapter Activities informed and discussed.

### Item No: 12

Sport Activities informed.



**Item No: 13**

NSS activities informed & ratified.

**Item No: 14**

Co-Curricular activities informed and ratified.

**Item No: 15**

Requirements of Central Library discussed and ratified.

**Item No: 16**

Governing Council appreciated the Efforts taken of MSEC for New Under Graduate Programme namely B.Tech. Bio Technology and B.E. Agriculture Engineering.

**Item No: 17**

General Maintenance of Infrastructure approved.

**Item No: 18**

Governing Council approved the appointment of teaching & Non-Teaching staff members and ratified relieving of staff members.

**Item No: 19**

Governing Council amended the rules, policy and procedures.

**Item No: 20**

The Governing council reviewed the entire AQAR process.

**Item No: 21**

The Governing council reviewed the entire teaching and learning process.

**Item No: 22**

The Governing Council noted and ratified the funded proposals and projects.

**Item No: 23**

Scholarships details of various schemes informed.

**Item No: 24**

Activities of Different Cells/Committees informed and noted.

**Item No: 25**



Placement and training details informed and advised to improve the placement in Core companies.

**Item No: 26**

The council was informed the participation of college in NIRF, MHRD-AISHE and ATAL. Constitution of MHRD-IIC ratified.

**Item No: 27**

The council was informed to get 2(f) and 12(B) status from UGC.

**Item No: 28**

The seminar, guest lectures and workshops activities of IQAC and ratified.

**Item No: 29**

Certificate Courses, Subject related certificate courses; Internship details informed and advised to improve the Curriculum gap.

**Item No: 30**

IQAC meeting Suggested Previous Academic students, parents, alumni, faculty feedback and Advisory Board suggestions are discussed and ratified





MOHAMED SATHAK ENGINEERING COLLEGE,

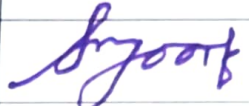
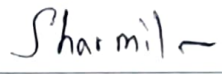

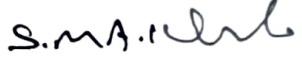

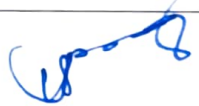

KILAKARAI-623806

GOVERNING COUNCIL 37<sup>TH</sup> MEETING

VENUE: CHAIRMAN CHAMBER, MSEC

Date: 17.02.2021

TIME: 11.00 A.M

S.No	Name	Position	Present Designation / Occupation	Signature
1	Dr. MOHAMED YOUSUF S.M	Chairman	Chairman	
2	Mrs. SHARMILA S.M.H	Secretary	Secretary	
3	Mr. HAMID IBRAHIM P R L	Executive Director	Executive Director	
4	Mr. HABEEB MOHAMED SATHAKATHULLAH S.M.A	Director	Director	
5	Dr. MOHAMED SHERIFF N	Member Secretary	Principal	
5	Dr. VIJAYAKUMAR S	Member	Administrative Officer	
6	MR. SUBRAMANIAN A	Member	Industrialist	
7	Dr. ALAUDEEN A	Member	Principal, MSPC	