



**MOHAMED SATHAK**  
**ENGINEERING COLLEGE**  
KILAKARAI-623 806, RAMANATHAPURAM DIST.

**40<sup>th</sup> GOVERNING COUNCIL MEETING**

**DATE: 17.04.2024**



**MOHAMED SATHAK ENGINEERING COLLEGE  
KILAKARAI-623 806.**

**40<sup>th</sup> GOVERNING COUNCIL MEETING**

**VENUE : CHAIRMAN CHAMBER, MSEC.**

**DATE : 17.04.2024**

**TIME: 11.00.A.M.**

**AGENDA**

Particulars	Subject	Remarks
<b>Chairman's Report</b>		
Item No:01	Minutes of Previous Meeting	Confirmation
Item No:02	Budget for 2024-25	Confirmation
Item No:03	Au Examination Results	Information
Item No:04	Anna University Affiliation	Information & Approval
Item No:05	AICITE-Extension of Approval	Information & Approval
Item No:06	COA & DGS	Information
Item No:07	Students Admission	Information.
Item No:08	Students Strength	Information
Item No:09	Alumni Activities	Information
Item No:10	ISTE Student Chapter	Information
Item No:11	IEI Student Chapter	Information
Item No:12	Sports Activities	Information
Item No:13	NSS &RRC Activities	Information
Item No:14	Co-curricular Activities	Information
Item No:15	Central Library	Information &Ratification
Item No:16	Maintenance	Information & Approval
Item No:17	Staff -Strength, Appointment, Promotion and Relieving	Ratification
Item No:18	Rules, Policy ,Procedure and Amendments	Approval
Item No:19	Teaching and Learning Process	Information & Ratification
Item No:20	Funding Proposals	Information
Item No:21	Report on Scholarships	Information
Item No:22	Activities of Different Cells/Committees	Information
Item No:23	Report on Placement Activities	Information



Item No:24	All India survey participation	Information and ratification.
Item No:25	NAAC Accreditation Process	Information
Item No:26	NBA Accreditation for three course viz., CSE, IT and MBA	Information
Item No:27	Obtaining Autonomous Status and New courses for the coming academic year viz. B.Tech. AIML, B.Tech. Cyber Security and M.E. VLSI Design	Information
Item No:28	Note on IQAC meeting Suggested Certificate Courses, Subject related certificate courses, Value Added Courses and Internship	Information and ratification.
Item No:29	Note on IQAC meeting Suggested seminar, guest lectures and workshops	Information and ratification.
Item No:30	Note on IQAC meeting Suggested Previous Academic students, parents, alumni, faculty feedback and Advisory Board suggestions	Information and ratification.



Chairman's Report:

The 69<sup>th</sup> 'Executive' Council Meeting of the renowned Dr. Bhanu Prasad Institute of Engineering & Technology (Dr. Bhanu Prasad Institute Trust) is held on 17.06.2024 at Chairman's Chamber.

The Chairman of Management and the Dr. Bhanu Prasad Institute of Engineering & Technology will come one and all ground level with facilitation.

MINUTES OF MEETING

Item No. 01

The Minutes of the 69<sup>th</sup> Meeting of the Executive Council (17.06.2024) was confirmed and approved.

Item No. 02

The Executive Council noted and approved Budget estimation for 2024-2025.

Item No. 03

Some University Results has been discussed and advised for the improvement of results.

Item No. 04

Under Topic of 65% B.A. is to maintained for the academic year (2024-2025).

Item No. 05

Approved of 100% Provision work.

Item No. 06

Approved of 100% & 100% for Architecture and Marine Engineering departments respectively work.

Item No. 07

The Executive Council was informed and reviewed the status of Admission.

Item No. 08

Executive Council was informed of overall student strength.

Item No. 09

Annual Deficiency alignment and forecast.



**Item No: 10**

ISTE activities informed and discussed.

**Item No: 11**

IEI Student Chapter Activities informed and discussed.

**Item No: 12**

Sport Activities informed.

**Item No: 13**

NSS activities informed & ratified.

**Item No: 14**

Co-Curricular activities informed and ratified.

**Item No: 15**

Requirements of Central Library discussed and ratified.

**Item No: 16**

General Maintenance of Infrastructure approved.

**Item No: 17**

Governing Council approved the appointment of teaching & Non-Teaching staff members and ratified relieving of staff members.

**Item No: 18**

Governing Council amended the rules, policy and procedures.

**Item No: 19**

The Governing council reviewed the entire teaching and learning process.

**Item No: 20**

The Governing Council noted and ratified the funded proposals and projects.

**Item No: 21**

Scholarships details of various schemes informed.

**Item No: 22**



Activities of Different Cells/Committees informed and noted.

**Item No: 23**

Placement and training details informed and advised to improve the placement in Core companies.

**Item No: 24**

The council was informed the participation of college in NIRF, MHRD-AISHE and ATAL. Constitution of MHRD-IIC ratified.

**Item No: 25**

The Governing council appreciated the efforts for successfully executed the Target Board Activities.

**Item No: 26**

The council was informed to take necessary and final steps for getting NBA Accreditation status for three course viz, CSE, IT and MBA

**Item No: 27**

Governing Council appreciated the Efforts taken of MSEC for Obtaining Autonomous Status and New courses for the coming academic year viz. B.Tech. AIML, B.Tech. Cyber Security and M.E. VLSI Design

**Item No: 28**

The seminar, guest lectures and workshops activities of IQAC and based on Target Board assigned to all departments ratified.

**Item No: 29**

Certificate Courses, Subject related certificate courses; Internship details informed and advised to improve the Curriculum gap.

**Item No: 30**

IQAC meeting Suggested Previous Academic students, parents, alumni, faculty feedback and Advisory Board suggestions are discussed and ratified



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**VENUE** : CHAIRMAN CHAMBER, MSEC.

**DATE** : 17.04.2024

**TIME:** 11.00.A.M.

S.No	Name	Position	Present Designation / Occupation	Signature
1	Dr. MOHAMED YOUSUF S.M	Chairman	Chairman	
2	Mrs. SHARMILA S.M.H	Secretary	Secretary	Sharmila
3	Mr. HAMID IBRAHIM P R L	Executive Director	Executive Director	Hamid Ibrahim
4	Mr. HABEEB MOHAMED SATHAKATHULLAH S.M.A.J	Director	Director	S.M.A.J
5	Dr. VIJAYAKUMAR S	COO	COO,MS Group of Educational Institutions	
6	Dr. NIRMAL KANNAN V	Member Secretary	Principal	
7	Dr. SENTHILKUMAR R	Member	Vice Principal	R. Senthil Kumar
8	Prof. SHAIK DAWOOD A	Member	Principal, MSPC	
9	Mr. MOHAMED RAFI M	Member	Industrialist/ Alumni	



**CHAIRMAN**  
**CHAIRMAN**  
**MOHAMED SATHAK TRUST,**  
**CHENNAI-600 006.**