

MINUTES OF MEETING

MINUTES OF THE 3rd IQAC (INTERNAL QUALITY ASSURANCE CELL) MEETING OF MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI, HELD ON 15-05-2014 AT 02.30 P.M. IN THE CHAIRMAN CABIN.

Dr.J.Mohamed Jahabar, Chairman-IQAC, welcomed the members of the IQAC Committee members. Prof M.Mohamed Rafi, Secretary & Co-ordinator, IQAC, presided over the meeting. He briefed the Goals, Objectives, Strategy, Functions, Benefits, Follow-ups, roles and responsibilities of members of the institution and also presented the report. He invited the members to share their views.

The items in the agenda were taken for discussion one by one.

3.1 Considered the 4th IQAC committee meeting held on 07-08-2014.

3.2 Considered the conduct of ensuing practical examination.

RESOLVED to conduct the ensuing Theory examination candidly and diligently. It was also added to record the details related to attendance, not registered students, discontinuation .

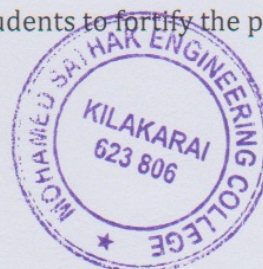
3.3 Considered the academic activities of the College.

RESOLVED to index the discussion pertaining to the academic activities like Teaching-Learning process, admission criteria, communication from various academic agencies, compliance with norms, standards and guidelines.

3.4 Considered the activities of various professional bodies and plan meticulously for efficient reach to the student community.

3.5 Considered the arrangements of industrial visits to students.

RESOLVED to arrange more number of industrial visits to students to fortify the practical knowledge.



3.6 Considered the activities of the Statutory and Non-statutory committee.

RESOLVED to key in the activities of the Statutory and Non-statutory committees of the college and its compliance with the requirements

Dr.J.Mohamed Jahabar, Chairman, IQAC proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success.

Prof M.Mohamed Rafi, Secretary & Co-ordinator –IQAC solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC



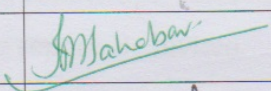
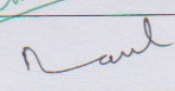

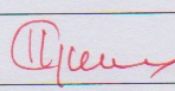
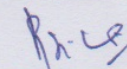
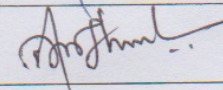
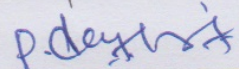
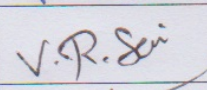
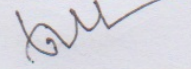
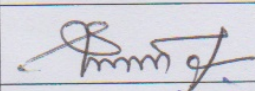
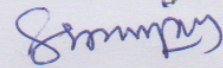
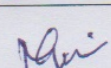
MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI
3rd MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

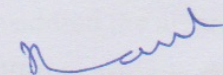
Attendance Sheet

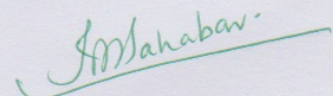
Venue: Chairman Cabin

Date: 15-05-2014

Time: 02.30 P.M.

Sl. No.	Name	Designation	Signature
1	Dr. J.MOHAMED JAHABAR	PRINCIPAL	
2	Prof. MOHAMED RAFI M	HOD/MCA	
3	Prof. SHEIK FAREED S	HOD/DASH	
4	Prof. PEER OLI H	HOD(I/C)/ECE	
5	Prof. KARTHIKEYAN R	HOD/CSE	
6	Prof. MUTHUVEL A	AP/ECE	
7	Prof. ABBAS KIYASUDEEN P	AP/MECH	
8	Prof. SATHISH KUMAR V R	AP/CSE	
09	MR. NAGARAJAN K	Advocate	
10	Mr. BALA SUBRAMANIAN S	SITE ENGINEER	
11	Mr. SULTHAN ALAUDEEN A	SYSTEM ADMIN	
12	Mr. MANIKANDAN K S	WEB DESIGNER	


IQAC CO-ORDINATOR


PRINCIPAL